

**IOWA AIR NATIONAL GUARD
Headquarters 185th Fighter Wing (ACC) (ANG)
SIOUX CITY IOWA, 51111-1300**

1 December 00

MEMORANDUM: All 185th Personnel

FROM: 185th / FW / SV / MSgt James H. Kolls
2920 Headquarters Ave.
Sioux City, IA. 51111-1300

SUBJECT: Lodging Policy's (Effective Date) 1 January 2001

Personnel Authorized:

All members outside zip codes as per Wing Commander Policy Letter Dated 1 Oct. 00.

Excluding all AGR and Technician personnel (Considered daily commuters).

Exceptions: Weather or Mission related.

Rooms Authorized:

- Msgt and above: Single Room
- Tsgt and below: Double Room with another 185th Person

Lodging Requests:

- Through Supervisor or authorized person per your duty area.
- Contact Services at (712) 233-0729
- Email Msgt Jim Kolls james.kolls@iasiou.ang.af.mil

Reservation Policy:

Room will be as it was requested to Services.

Any changes made without Services involvement will be the total responsibility of the individual.

Items Needed for Reservation:

- Name
- Rank
- Single or Double
- With Wife / With Family / Wanting to room with a certain member of the 185th FW.
- Non-Smoking or Smoking

Lodging without prior Reservations:

All lodging without prior reservations through Services, the COST is the total responsibility of member.

Room Options:

The 185th will pay only room charges authorized. All other charges are the responsibility of the member.

Msgt and above: Single Room No Charge to Member:

With Wife or Family: Will Pay the Hotel Additional Charges per night.

- Americinn : \$3.00
- Baymont: \$6.00
- Days Inn: \$5.00 with family, when using a double room only.

Tsgt and below: Double Room No Charge to Member:

With Wife or Family or Requesting a single for yourself: Will Pay ½ of the room charge and all Additional Hotel Charges. **Single rooms for TSG and below are at the decision of Services, PROVIDING ROOM SPACE IS AVAILABLE.** Room request must be made to Services by 12:00 hours on Sunday of the SUTA prior to the UTA to insure this type of request.

AMERICAINN: IF SINGLE ROOM you pay \$22.00 for yourself per night.

\$3.00 additional with Wife **or** Double With Family, Total Cost **\$25.00 per night.**

BAYMONT INN: IF SINGLE ROOM you pay \$19.50 for yourself.

\$3.00 additional with Wife **or** Double With Family, Total Cost **\$22.50 per night.**

DAYS INN: IF SINGLE ROOM you pay \$20.00 for yourself.

NO additional with Wife

\$2.50 **Additional charges** for Double With Family, Total Cost **\$22.50 per night.**

Any questions or comments contact Msgt Jim Kolls at 0729.

James H. Kolls Msgt
Services Technician / NCOIC